

# Grant Guidelines

2025-2026 Safe & Stable Housing Fund Grant Cycle:  
Seniors



## Grant Opportunity Purpose

The Coastal Community Foundation Safe & Stable Housing Fund at San Diego Foundation (Coastal Safe & Stable Housing Fund) seeks to fund organizations serving our community members at risk of becoming homeless, with the goal that they remain stable in a home of their own. This annual grant cycle is committed to the financial support of projects proposing to address urgent needs of seniors struggling to remain housed or age in place (through homelessness prevention and/or diversion efforts) and have a positive impact on the community by addressing unique housing and other related issues faced by seniors.

## Focus Area

The Coastal Safe & Stable Housing Fund will accept proposals for programs ensuring the well-being seniors living in North County San Diego. For the Winter 2025 cycle, grant requests will be accepted between \$10,000 and up to \$40,000 for a 12-month grant cycle from date of grant award in late February 2024. Programs should provide just-in-time “flex funding” to bridge a short-term gap in resources, resources to avoid eviction or homelessness, or provide funds to keep their clients out of crisis while focusing on long-term solutions (i.e., utilities, rent, medical bills, car repair, etc.). through homelessness prevention and/or diversion efforts.

## Eligibility Criteria

Grants must be administered by a 501(c)3 public charity, or an organization fiscally sponsored by a 501(c)3, a school, or other government agency. The Coastal Safe & Stable Housing Fund does not make grants to supporting organizations or private, non-operating foundations. If an organization is using a fiscal sponsor, a cooperative relationship between the two must be clearly demonstrated.

## Grant Seekers Forum

A voluntary informational workshop will be held at **4:00 p.m., Wednesday, November 13, 2024**, via Zoom. This is an opportunity to ask questions as we explain the details of the online application process. RSVP to Eve Childs at [echilds@sdfoundation.org](mailto:echilds@sdfoundation.org).

## Frequently Asked Questions

What is the Coastal Safe & Stable Housing Fund timeline?

- **November 13, 2024:** Grant Seekers Forum at 4:00 p.m. on Zoom.
- **December 18, 2024:** Full application due by 5:00 p.m.
- **January 2025:** Site visits conducted as needed
- **February 2025:** Final grants awarded
- **March 31, 2026:** Final report

**Applications are due no later than 5:00 p.m., Wednesday, December 18, 2024.**

## What is the grant period?

Grants are made for one year. This grant cycle runs from March 1, 2025, through February 28, 2026.

## How do we apply for a Coastal Safe & Stable Housing Fund grant?

Access Foundant for an online application. See full instructions under "[Application Instructions](#)."

## What reporting is required?

Coastal Safe & Stable Housing Fund will ask for an end of grant period report, the details of which will be specified in the grant award letter.

## Who can I contact if I have any questions?

For program questions or technical questions regarding the online application, please contact Eve Childs at [echilds@sdfoundation.org](mailto:echilds@sdfoundation.org).

## Application Instructions

In 2023, San Diego Foundation has introduced a [new grant application portal](#). All nonprofit applicants are required to create a new user account through the SDF online portal to submit your application for the 2025-2026 grant cycle. After creating your account, click the "Apply" button to access the application.

For additional guidance regarding creating a new user account, please [see this tutorial](#). [Register/apply today](#).

Please Note: Below are the questions that will be on the online application. All questions with an asterisk are required.

### Applicant Information

- **Organization Name**
- **Organization Contact Name and Title**
- **Address, City, State, Zip, Telephone**
- **Email**
- **Website**

### Organization Information

- **Type of Organization:** Which describes your organization?
  - A 501(c)(3) nonprofit organization
  - Fiscally sponsored by a 501(c)3 organization
- **DBA:** Please provide if the organization name you use is different from your legal name.
- **Mission Statement:** Describe the organization's mission and goals.

- **Geographic Areas Served (list):** Please provide details how your project specifically serves residents living in North County San Diego.
- **Does your organization have a fiscal sponsor?\***

### Fiscal Sponsor Information

- **Fiscal Sponsor Name**
- **Fiscal Sponsor EIN Number\*:** Please be sure to format it correctly (##-#####)
- **Fiscal Sponsor Agreement\*:** Please upload a letter demonstrating the agreement between your organization and your fiscal sponsor. A letter or MOU will suffice.

## Application Questions

### Project Information

- **Project/Program Name:** Please indicate the name of the project or program benefiting seniors struggling to make ends meet and maintain their housing.
- **Funding Amount Requested:**
- **Project Description, Purpose & Alignment:** Describe the purpose of the project, how it aligns with the focus area, and how funding will deepen, sustain, and/or expand your impact supporting seniors in North County San Diego to stay in home of their own.
- **Greatest Need:** What do you define as the greatest need to support your efforts to prevent vulnerable seniors from experiencing homelessness?
- **Metrics:** What does success look like with this program or project? How will you measure your impact? Please be specific if you have data or experience, and/or if a pilot, what you are hoping to accomplish.
- **Impact Stories:** Share one or more stories of how your work has impacted seniors.

### Project Budget\*

- **Annual Operating Budget\*:** Please enter your annual operating budget based on your last fiscal year.
- **Project Budget:** Please upload the project budget.
- **Funded Items:** List other sources of income and potential donations for this program or project (i.e., foundation grants, government funds, event income, private donors, etc.)